



New Mexico Applicant Registration

<https://nm.state.identogo.com>

April 2023

APPLICANT REGISTRATION

- **EXAMPLE REGISTRATION WEB PAGE**
- **Options include:**
 - *For New Appointments*
 - *Applicant starting point highlighted in red box*
 - *To Mail in Your Fingerprint Card*
 - *To Look up or Change an Existing Appointment*
 - *For Fingerprint Rejection Notices*

The screenshot shows the IdentoGO website for New Mexico. At the top right, there are links for "Start Over" and "English - Español". The main heading is "Fingerprinting & Enrollment Services". Below this, there is a disclaimer about health and wellness. The primary heading for the services is "For Licensing, Certification or Employment requirements in New Mexico". An important notice states: "Important! You must finish the registration process to be fingerprinted. You will receive an email or a confirmation number when registration is complete." There are four service cards: 1. "For New Appointments" (highlighted with a red box) with a green "Schedule a New Appointment" button. 2. "To Mail In Your Fingerprint Card" with a green "Register for Fingerprint Card Processing Service" button. 3. "To Look Up or Change an Existing Appointment" with blue buttons for "Registration ID (REGID)" and "Email Address". 4. "For Fingerprint Rejection Notices" with blue buttons for "Registration ID (REGID)", "Transaction Control Number (TCN)", and "Email Address". At the bottom, there are icons and labels for "HAZMAT", "TSA Pre✓®", and "TWIC".

APPLICANT REGISTRATION

- Agency ORI entry – same information currently used

LE/Military

- NM920272Z

Civilian

- NM920200Z

IdentoGO [← Start Over](#)

English Español

New Mexico Application Details

Please enter your ORI number in the box below.

ori number *

This field cannot be empty

Go

Reset

APPLICANT REGISTRATION

- *Acknowledgement/Release Applicant Acceptance*

The screenshot shows the IdentoGO website interface for New Mexico. At the top left is the IdentoGO logo. At the top right is a blue button labeled '< Start Over' and the text 'English · Español'. Below the logo, the text 'New Mexico' is displayed on the left and 'Acknowledgement/Release' is displayed on the right. The main heading is 'IMPORTANT-READ CAREFULLY BEFORE ANSWERING Fingerprint-Based Criminal History Record Request Authorization and Notification Form'. The form contains several paragraphs of text, including a disclaimer about fingerprint collection, a statement of understanding regarding database searches, and a notification about challenging records. There is a section for a 'Privacy Act Statement' with two radio button options. The first option is 'I do NOT agree to the terms and conditions of this background check. By checking this box, the Registration process will be terminated.' The second option is 'I AGREE and affirm that I have read and fully understand the above and consent to this background check and to the results being released to the Qualified Entity with which I am or am seeking to be employed or to serve as a volunteer. By checking this box, I understand I am electronically signing this document and indicating my agreement with the terms and conditions of the background investigation. *'. At the bottom of the form is a blue button labeled 'Go >'. The bottom portion of the screenshot is obscured by a large black rectangle.

APPLICANT REGISTRATION

- *Privacy Act Statement*

PRIVACY ACT STATEMENT

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

APPLICANT REGISTRATION

- *Location selection-ZIPCODE Search*

The screenshot displays the IdentoGO application registration interface for New Mexico. At the top left is the IdentoGO logo. At the top right, there is a language selection menu with "English · Español" and a "Start Over" button. Below the logo, the text "New Mexico" is displayed on the left, and "Appointment Details" is on the right. In the center, there is a navigation bar with a "Pay for Ink Card Submission" button. Below this, there are two buttons: "Search By Zip Code" and "Search By Region". Underneath these buttons, the text reads "Enter a zip code to determine the closest fingerprinting location." Below this text is a text input field and a "Go >" button. A dark blue horizontal bar is at the bottom of the page.

APPLICANT REGISTRATION

- *Location selection-Date and Appointment Time*

IdentoGO English · Español [← Start Over](#)

New Mexico Appointment Details

[← Pay for Ink Card Submission](#)

Zip Code: 87110 [Change](#) [Next Week](#)

	Tuesday 1/31/2023	Wednesday 2/1/2023	Thursday 2/2/2023	Friday 2/3/2023	Saturday 2/4/2023	Sunday 2/5/2023	Monday 2/6/2023
Albuquerque IdentoGo 123 Main Street Albuquerque, NM 87110 Directions	Schedule	Schedule	Schedule	Schedule	Closed	Closed	Schedule
Clovis Fingerprints R Us 321 Jefferson Street Clovis, NM 881001 Directions	Schedule	Schedule	Schedule	Schedule	Closed	Closed	Schedule

APPLICANT REGISTRATION

- *Applicant Demographics*

The screenshot shows the IdentoGO New Mexico Applicant Information registration form. A modal window is displayed in the center, containing a red warning triangle icon and the following text:

All applicant demographic information is required to be accurate and will be subject to verification at time of enrollment.

If any information is entered incorrectly or is falsified, the applicant will not be able to be fingerprinted.

Important! You must finish the registration process to be fingerprinted. You will receive an email or a confirmation number when registration is complete.

A blue "Continue" button is located at the bottom of the modal.

The background form includes the following sections:

- APPLICANT NAME:** prefix, first name *, middle name, last name *, suffix.
- APPLICANT HOME ADDRESS:** number *, direction, street, country * (United States), apt/unit #.
- METHODS OF CONTACT:** phone 1 *, phone 2 *, email *, preferred contact method *, and a checkbox for "Yes, please email me educational materials, special offers and information about other IdentoGO products and services."
- APPLICANT DEMOGRAPHIC DATA:** date of birth *, gender *, height *, weight *, race *, hair color *, eye color *, place of birth *, citizen country * (United States), and social security number.
- APPLICANT EMPLOYER INFORMATION:** (partially visible)

At the bottom of the page, it says: "If you have any questions with the website, please call 877-472-6917."

APPLICANT REGISTRATION

- *Applicant Demographics*

IdentoGO

Start Over

English · Español

New Mexico

Applicant Information

APPLICANT NAME

prefix first name * middle name last name * suffix

This field cannot be empty

APPLICANT HOME ADDRESS

number * direction street name * unit designator apt/unit #

country * city * state * zip code *

METHODS OF CONTACT

Please enter the phone number and email address for the individual being fingerprinted. The phone number and email address will be used to contact the individual in the event of an Appointment Cancellation or Reschedule, a need for Reprinting or if issues occur with the Payment Method. We do not sell or share contact information.

phone 1 * phone 1 type * phone 2 phone 2 type

email * confirm email *

preferred contact method * preferred contact time contact notes/instructions

Yes, please email me educational materials, special offers and information about other IdentoGO products and services.

APPLICANT DEMOGRAPHIC DATA

date of birth * gender * height * weight * race * hair color *

eye color * place of birth * citizen country * social security number


APPLICANT EMPLOYER INFORMATION

occupation would you like to provide employer information? * yes * no *

Go >

APPLICANT REGISTRATION

- *Application Details*

Start Over
English · Español

New Mexico

Information Verification

YOUR REGISTRATION IS NOT YET COMPLETE

Please review all of the following information. If any of this information is incorrect, please make changes by clicking the change button next to each section label.

IF ALL INFORMATION APPEARS CORRECT ---->

Go >

APPLICATION DETAILS [CHANGE](#)

ori number
NM920120Z
fingerprint reason
32A-15-3 CHILD CARE LICENSING

APPOINTMENT DETAILS [CHANGE](#)

location
Albuquerque
IdentoGo
123 Main Street
Albuquerque, NM 87110
United States
appointment date/time
Wednesday, January 25, 2023 at 9:10am

APPLICANT DETAILS [CHANGE](#)

name
Mrs. Jane Ann Doe
home address
123 N Main Street
APARTMENT 12A
Albuquerque, NM 87110
United States
phone 1
217-456-7890 (Cell)
email
janedoe@email.com
preferred contact method
Email
date of birth
11/11/1991

APPLICANT REGISTRATION

- *Application Payment Options*

Fingerprint fees:

LE/Military \$23.00

Civilian \$59.00



[← Start Over](#)

English - Español

New Mexico

Payment Collection

Your total is \$ 59.00 Please choose a payment method below.

- Credit Card
- eCheck
- Billing Account

If you have any questions with the website, please call 877-472-6917.

[REFUND POLICY](#) | [PRIVACY STATEMENT](#)

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APPLICANT REGISTRATION

- *Application Payment Options*

The screenshot displays the IdentoGO payment collection interface. The main page is titled "New Mexico" and shows a total of \$59.00. Three payment options are listed: Credit Card (selected), eCheck, and Billing Account. A "Go >" button is visible. A modal window is open, titled "IdentoGO", with a close button "X". The modal contains the following sections:

- Personal Details:** A text field containing "janedoe@email.com".
- Payment method:** A dropdown menu set to "New Card Account". Below it are fields for "Card Number" (with a red error message "Please provide a valid card number"), "CVV", and "Exp. Date". A name field contains "Jane Doe".
- Billing Address:** A checkbox for "Edit Billing Address" is checked. The address field contains "123 N Main Street". Below it are fields for "Albuquerque", "New Mexico" (with a dropdown arrow), and "87110".
- At the bottom of the modal is a checkbox for "I agree to the Terms and Conditions" and a large orange button labeled "PAY \$59.00".

The background page also features a "Start Over" button in the top right, "English - Español" language options, and a footer with "REFUND POLICY | PRIVACY STATEMENT" and "2023 © IDENTOGO®. ALL RIGHTS RESERVED."

APPLICANT REGISTRATION

- **Application Registration Complete**

- *Registration Number*
- *Appointment Information*
- *Other Reminders*

The screenshot shows the IdentoGO website interface. At the top left is the IdentoGO logo, and at the top right is a language selector for English and Español. Below the logo, the state 'New Mexico' is displayed on the left and 'Registration Complete' on the right. There are 'Save PDF' and 'Print' buttons at the top of the main content area. The main heading is 'Registration Completed for Mrs. Jane Ann Doe'. The page is divided into three sections: 'APPOINTMENT DETAILS', 'PAYMENT DETAILS', and 'REMINDE RS'. The 'APPOINTMENT DETAILS' section lists the location as Albuquerque, NM 87110, and the appointment date and time as 01/25/2023 at 09:10 AM. It also provides a registration ID: A123000690X. The 'PAYMENT DETAILS' section states that the payment has been received and provides the amount paid and payment ID. The 'REMINDE RS' section contains a health and safety notice, a reminder to bring a photo ID and confirmation number, and instructions about acceptable payment methods. The 'APPLICATION DETAILS' section at the bottom lists the origin number and the fingerprint reason.

IdentoGO < Start Over
English - Español

New Mexico Registration Complete

[Save PDF](#) [Print](#)

Registration Completed for Mrs. Jane Ann Doe

APPOINTMENT DETAILS

location Albuquerque IdentoGo 123 Main Street Albuquerque, NM 87110 United States Get directions from Google Maps	appointment Date: 01/25/2023 Time: 09:10 AM
	registration id A123000690X

PAYMENT DETAILS

Your payment has been received. Amount Paid:
(Payment ID: ONM55XHW31)

REMINDE RS

Health and wellness are critical to our ability to provide essential services to the public. If you are feeling ill on the day of your scheduled appointment, we ask that you do not visit our Enrollment Center and instead reschedule your appointment for a later date by visiting us online or call to reschedule your appointment. Be aware that if you are exhibiting COVID or Flu like symptoms while at an Enrollment Center, we may kindly ask you to reschedule your appointment. We appreciate your cooperation in assisting IDEMIA to provide a safe and healthy environment within our Enrollment Centers.

Remember to bring your photo ID and confirmation number to the fingerprinting location or you will not be fingerprinted. Please contact the phone number below with any questions.

Please remember:
All ID Documents must be the originals. Copies will not be accepted.
Personal checks and cash will not be accepted.

APPLICATION DETAILS

ori number NMS20120Z
fingerprint reason 32A-15-3 CHILD CARE LICENSING

If you have any questions with the website, please call 877-472-6917.